



## **IML – Messe Logistik GmbH**

### **TRANSPORT AND CUSTOMS CLEARANCE INFORMATION AND INSTRUCTIONS**

In order to offer you the best means of transport and to arrange for delivery in time please contact.

IML – Messe Logistik GmbH  
Bruno-Kreisisky-Platz 1  
Austria Center Vienna  
A-1220 Wien  
Phone: +43/1/26069-2205  
Fax: +43/1/26069-2204  
e-mail: [robert.kokoschik@iml-vienna.at](mailto:robert.kokoschik@iml-vienna.at)  
or  
Phone: +43/1/26069-2203  
Fax: +43/1/26069-2204  
e-mail: [paul.schmidt@iml-vienna.at](mailto:paul.schmidt@iml-vienna.at)

### **Consigning instructions and delivery adress for partial loads, shipments by groupage truck, LCL ocean shipments and courier service to our advance warehouse facility:**

IML – Messe Logistik GmbH  
Bruno-Kreisisky-Platz 1  
Austria Center Vienna  
A-1220 Wien  
Exhibitors name:  
Booth No.:

### **Consigning instructions for shipments by air:**

IML – Messe Logistik GmbH  
Bruno-Kreisisky-Platz 1  
Austria Center Vienna  
A-1220 Wien  
Exhibitors name:  
Booth No.:

**ALL AIRFREIGHT SHIPMENTS MUST ARRIVE AT AND BE ROUTED TO VIENNA AIRPORT ONLY.**



**Consigning instructions for FCL ocean shipments:**

IML – Messe Logistik GmbH  
Bruno-Kreisisky-Platz 1  
Austria Center Vienna  
A-1220 Wien  
Exhibitors name:  
Booth No.:

**SHIP ONLY UP TO CFS/CY VIENNA. DONOT SHIP FREE DOOR.**

**Latest arrival in Vienna:** October 15<sup>th</sup>, 2007

**Consigning instructions and delivery adress for Full Truck Loads to Show-Site for direct handling to the booth:**

Exhibitors name and Booth No.  
World of Health 2007  
C/o IML – Messe Logistik GmbH  
Bruno-Kreisisky-Platz 1  
Austria Center Vienna  
A-1220 Wien

**DELIVERY ONLY POSSIBLE DURING THE OFFICIAL MOVE-IN PERIODE.**

**SHIPMENTS ARRIVING BEFORE THE OFFICIAL MOVE-IN PERIODE, OR WHERE A DIRECT HANDLING TO THE BOOTH IS NOT POSSIBLE OR REQUESTED, WILL BE TRANSFERRED TO THE ADVANCE WAREHOUSE FACILITY.**

**Shipping Pre-Advice:**

Copy of Airwaybill, B/L, Waybill or CMR aswell as of Invoice, Packing List or Carnet-ATA, must be faxed or e-mailed latest 2 working days prior to arrival of your shipment.

**DOCUMENTATION/PACKING**

For all Non-EU shipments, we require 5 originals of the attached Proforma Invoice/Packing List.

Carnet-ATA for Exhibition Goods and Standbuilding material, being completely re-exported, should be used and is strongly recommended.

**It is imperative to pack and invoice separated by Customs Status (temporary imports, give aways). Austrian Customs must be able to easily sort out which item is packed in which package. Any charges as unpacking, repacking, etc. will be passed on to yourself.**

For all EU shipments, we require 5 originals of the attached Packing List for EU shipments.



## **CASE MARKING**

World of Health 2007

C/o IML – Messe Logistik GmbH

Exhibitor: .....

Stand No. ....

Case No. ....of.....

Measurements .....

Gross weight .....

Net weight .....

## **COURIER SHIPMENTS**

Shipping by courier (i.e. UPS, TNT, FEDEX, DHL, etc.) is very common. But, we faced problems with courier shipments in the past. In order to avoid problems in handling and customs clearance, the above given instructions are also valid for courier shipments. Please find below the most important information.

- The Waybill must show the Exhibitors name and Booth No.
  - The Proforma Invoice/Packing List must accompany the shipment.
- We are aware that booking a shipment via Internet gives you the possibility to print out an Invoice aswell. But, this invoice does not show all necessary information that customs requires.

## **TERMS OF PAYMENT**

All inbound handling charges are payable prior to delivery to the booth.

All outbound handling charges are payable immediately after receipt of invoice.

Payment can be made by Credit Card (VISA and MASTERCARD), cheque and wire transfer.